

LOOKING GLASS

PHOTOGRAPHY LTD

Company No. 05413072
7 Nunnery Way, Clifford, Wetherby, Leeds LS23 6SL
Mob: 07816 363 386

It is mutually agreed that the following terms of agreement form an integral part of this contract and that no variation or modification of this contract shall be effective unless accepted by both Looking Glass Photography Ltd and the client [insert name, address and mobile]

Please insert wedding date and venue address:.....

BOOKING DEPOSIT: A deposit of £200 is required, together with a signed booking form. Please send a cheque to Looking Glass Photography Ltd to the address above.

BALANCE PAYMENT: The final balance of £..... is due two weeks before the wedding. Payment for additional photographic products e.g. albums, prints, frames, cards etc can be made after the wedding at the time of ordering.

FEES: Please note that the total fee due is £..... of which the deposit is part. This includes:

CREATIVE LICENCE: Looking Glass Photography Ltd shall be granted creative and artistic license in relation to the choice of locations and poses used. The judgment of the photographer on photographic style and the number of photographs taken shall be deemed correct. The photographer will endeavour to honour specific photograph requests but, due to such circumstances as changes in the weather and the availability and willingness of subjects, does not undertake to guarantee any specific picture or incorporate any specific background, location or group arrangement. Looking Glass

Photography Ltd will advise on the optimum size images can be printed to and whether any images chosen can be enlarged.

VIEWING: Images will be presented on a disk from which the client can choose which will be worked on in photoshop and sent on a high resolution disk. Further images can be ordered after the wedding as necessary.

COPYRIGHT: The 1998 Copyright, Designs, and Patents Act assigns copyright to Looking Glass Photography Ltd. The images belong to Looking Glass Photography.

REPRODUCTIONS: Where a high resolution disk is agreed to and supplied by Looking Glass Photography, the client is permitted to make reproductions for personal, non-commercial use only and shall not sell said images or prints or authorise any use of or reproductions thereof by parties other than Looking Glass Photography. Prints may be reproduced by the client for strict personal use only and for the personal use of family and friends. Images supplied by Looking Glass on a disk can be used on your personal wedding website should you wish to create one. Unless a written request is specifically made to the contrary, Looking Glass Photography Ltd reserves the right to use pictures from your wedding on the company's marketing and advertising material including, but not limited to, the website, flyers, advertorials and competitions.

FORCE MAJEURE: Upon the unlikely occurrence of an event outside the reasonable control of Looking Glass Photography Ltd, including but not limited to photographic failure, death, injury, incapacity or sickness, the company's liability shall be limited to a full refund of all monies paid. Your statutory rights are not affected. Under the above-mentioned circumstances, in addition to refunding all monies paid, Looking Glass Photography Ltd will undertake where possible to present guest's photographs in as professional style as possible in an album paid for by Looking Glass Photography Ltd.

ACCIDENTAL DAMAGE: Looking Glass Photography does not accept liability for any harm or damage caused to those being photographed. In agreeing to be photographed, the client and client's guests take full responsibility for their own wellbeing.

CANCELLATION BY LOOKING GLASS PHOTOGRAPHY LTD: If Looking Glass Photography Ltd has to cancel this contract for reasons beyond the company's control, including but not limited to photographic failure, death, injury, incapacity or sickness, Looking Glass Photography Ltd's liability shall be limited to a full refund of all monies paid.

CANCELLATION BY YOU: Within 60 days of the wedding, in order to compensate Looking Glass Photography Ltd for loss of income, the deposit (£200) shall be non-refundable. However, in the event that Looking Glass

Photography Ltd books another wedding for the cancelled date, then a full refund of the deposit will be made.

POSTPONMENT BY YOU: Should your wedding be postponed (even if originally thought to be cancelled), then, subject to Looking Glass Photography Ltd's availability, all money paid may be applied to the new wedding. Unless the new wedding date is scheduled more than 5 months after the original date, the total fee chargeable shall be that originally agreed. If Looking Glass Photography Ltd is not available for the rearranged date, the deposit will be non-refundable unless Looking Glass Photography Ltd books another wedding for that date, in which case a full refund will be made.

Client's signature

Please print name.....

Date

Looking Glass Photography signature.....

Please print name.....

Date.....